



Animal Use Protocol (AUP) AMENDMENT FORM

Approved BMSC AUP #	Date AUP Amendment Received	Date AUP Amendment Approved

Use this form to propose a change(s) to an approved Animal Use Protocol (AUP). Submit the completed and signed form via email to the Coordinator of Animal Care (CAC) or the Animal Care Committee Coordinator (ACC Coordinator).

If modifications are extensive in nature (e.g. changes in CCAC Category of Invasiveness or changes in research directions), a new AUP must be completed.

Please refer to BMSC Terms of Reference as posted at <http://www.bamfieldmsc.com/resource/animal-care> for further information.

1. Project Overview

Project Title	Project Title		
Does this amendment require an expedited review? (<i>Turnaround time of up to a week</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>	Approved BMSC AUP #:	
If "yes", please provide clear justification for the urgent review:			

2. Principal Investigator (PI)

Full Name		Phone number	
Email		Amendment Request Date	

3. What changes to the AUP are being proposed? – Check All That Apply

<input type="checkbox"/> Personnel addition/removal <input type="checkbox"/> Change of Collection Method <input type="checkbox"/> Change in Collection Location <input type="checkbox"/> Change in Research Dates <input type="checkbox"/> <10% increase in number of animals required <input type="checkbox"/> >20% increase in number of animals required <input type="checkbox"/> Anesthesia or analgesia <input type="checkbox"/> Non-surgical procedure <input type="checkbox"/> Euthanasia method <input type="checkbox"/> Breeding method	<input type="checkbox"/> Funding source <input type="checkbox"/> Use of controlled substance(s) <input type="checkbox"/> Use of potentially hazardous substance(s) <input type="checkbox"/> Alter the scientific merit <input type="checkbox"/> Change in animal species <input type="checkbox"/> Other – please describe: <i>Amendment Description:</i>
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4. Detail Amendment Request

<p>Describe all the proposed changes selected in Section 3. Append additional pages, if necessary. Please reference relevant Standard Operating Procedures (SOPs). For personnel additions provide full names, the procedure(s) they will perform, and submit proof of Animal Care Training.</p>
<p>Describe changes in detail</p>
<p>Explain why these changes are proposed. (e.g. How does it further the project's aim?, Justify an increase in animal numbers, The reason for a new procedure etc.)</p>

5. Declaration

1. Animals used in this research project will be cared for in accordance with the principles contained in "The Care of Experimental Animals – A Guide for Canada" (published by the CCAC) including feeding, shelter, escape prevention (see <http://www.bamfieldmsc.com/resource/animal-care>);
2. You have considered alternative procedures that do not involve the use of living animals;
3. You will use the minimum number of animals consistent with the objectives of the described research or teaching program;
4. You have carefully selected the species that you propose to use to be appropriate to the project;
5. You are aware of and will consult, as needed, the guidelines posted on the BMSC website regarding methods for animal care, handling, anesthesia and euthanasia <http://www.bamfieldmsc.com/resource/animal-care>;
6. You will notify the BMSC Animal Care Committee (ACC) of any revisions to this experimental protocol;
7. You will keep copies of all approved protocols, revisions and amendments in an accessible file;
8. You will acknowledge that repeated examples of irresponsible animal care will jeopardize your opportunity to do future research or teach at BMSC;
9. Upon your arrival at BMSC or shortly after, you are aware that a Research and Animal Care Orientation (RACO) meeting must happen with the entire lab before animal use occurs. It is the responsibility of the Principal Investigator to contact the BMSC Coordinator of Animal Care (CAC) at cac@bamfieldmsc.com in order to arrange a time to schedule the Research and Animal Care Orientation (RACO) meeting.

Approval by the ACC is valid for a period of one year. Protocols must be renewed annually even if no revisions are made. Protocols may be renewed up to 3 additional years if a multiple-year project.

Principal Investigator (PI) Name and Signature

Date

Animal Care Committee Chair (ACC Chair) Name and Signature

Date